



## ***NORTHERN VIRGINIA FOOTBALL OFFICIALS ASSOCIATION***

***P.O Box 7307, Fairfax Station, VA 22039***

Phone: (703) 517-7090, Email: [recruiting@nvfoa.com](mailto:recruiting@nvfoa.com)

Dear Prospective NVFOA Member:

Enclosed is information pertaining to membership in the Northern Virginia Football Officials Association (NVFOA) and the Virginia High School League, Inc. (VHSL).

The enclosed application is specifically for transfer officials who have at least one full-year of experience working varsity level football games. All transfer officials must complete one year of our training program for skills evaluation and to learn NVFOA mechanics. All transfer applicants to the NVFOA must complete both the NVFOA Application and the Transfer Referral Form. Please complete the top portion of the Transfer Referral Form and have it completed by the association which made your varsity assignments. Failure to provide a completed Transfer Referral will result in your need to join our association as a first-year official.

Please complete the application and return it with your personal check for \$75.00 payable to "NVFOA" to the above address. Once you have been accepted into the NVFOA you will be required to join the VHSL through an on-line registration process.

The Transfer Referral Form should be sent directly from your previous association to the NVFOA.

Please direct all inquiries about the application process to me at the above email or phone.

Thank you for your interest and best regards. The NVFOA looks forward to your joining our organization.

Hutch Taylor.  
Chairman, New Member Training

***Over 70 Years of Football Officiating Service to Public and Private High Schools and Area Youth Clubs!***

**[www.NVFOA.com](http://www.NVFOA.com)**

# Northern Virginia Football Officials Association (NVFOA)

Association website: [www.nvfoa.com](http://www.nvfoa.com)

## Application for Membership to the NVFOA

NAME: \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_ SOCIAL SECURITY #: \_\_\_\_\_

SPOUSES NAME: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_ HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_

EMAIL1: \_\_\_\_\_ SHIRT SIZE: \_\_\_\_\_

REQUIRED

RECOMMENDED

EMPLOYEE: \_\_\_\_\_ BUSINESS ADDRESS: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_

HIGH SCHOOL ATTENDED: \_\_\_\_\_ YEAR GRADUATED: \_\_\_\_\_

NAME AND LOCATION OF SCHOOL

COLLEGE ATTENDED: \_\_\_\_\_ YEAR GRADUATED: \_\_\_\_\_

NAME AND LOCATION OF COLLEGE

LOCAL SCHOOLS YOUR CHILDREN ATTEND OR GRADUATED FROM: \_\_\_\_\_

LIST FOOTBALL PLAYING EXPERIENCE: \_\_\_\_\_

HAVE YOU EVER BEEN A MEMBER OF ANOTHER FOOTBALL OFFICIALS ASSOCIATION?: \_\_\_\_\_

IF YES NAME AND LOCATION OF ASSOCIATION

LIST ALL PREVIOUS OFFICIATING EXPERIENCE: \_\_\_\_\_

HAVE YOU EVER APPLIED TO BE A VHSL OFFICIAL?: \_\_\_\_\_ SPORT: \_\_\_\_\_ YEAR: \_\_\_\_\_

HOW DID YOU HEAR ABOUT OUR ASSOCIATION?: \_\_\_\_\_

ARE YOU ACQUAINTED WITH ANY NVFOA MEMBERS?: \_\_\_\_\_ WHO?: \_\_\_\_\_

APPLICANTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

[If you wish to furnish additional information about your prior officiating experience, please use the reverse side of this application.]

[Please make check payable to the NVFOA for \$75.00. The application fee covers the cost of NVFOA membership fees and your training materials. If your membership application is not approved, all fees will be refunded. However, if your membership application is approved, all fees are non-refundable]

# NORTHERN VIRGINIA FOOTBALL OFFICIALS ASSOCIATION

## TRANSFER REFERRAL FORM

NORTHERN VIRGINIA FOOTBALL OFFICIALS ASSOCIATION [NVFOA] REQUIRES ALL TRANSFERRING OFFICIALS TO COMPLETE THE TRANSFERAL REFFERAL FORM. [Questions: Phone (703) 517-7090]

*[The transferring official should fill out the top portion and mail the form to their former association. As a suggestion, you may want to draft a cover letter to your former association explaining the purpose of this sheet. Please furnish an envelope addressed to Northern Virginia Football Officials Association for the convenience of the person completing this Transfer Referral Form on your behalf.]*

NAME OF TRANSFERRING OFFICIAL:

NEW ADDRESS:

NEW HOME PHONE:

NEW WORK PHONE:

NEW CELL PHONE:

E-MAIL (Required):

EMAIL 2 (Recommended):

***[The remaining sections of the Referral Form are to be completed by an officer/commissioner/assignor of the former association with first-hand knowledge of the above named official.]***

### FORMER ASSOCIATION INFORMATION

NAME OF ASSOCIATION OFFICIAL IS TRANSFERRING FROM:

FORMER ASSOCIATION'S ADDRESS:

FORMER ASSOCIATION'S PHONE:

NAME OF PERSON COMPLETING THIS FORM:

POSITION WITHIN ASSOCIATION OF PERSON COMPLETING THIS FORM:

### TRANSFERRING OFFICIAL'S INFORMATION

NUMBER OF YEARS THIS OFFICIAL WAS MEMBER OF YOUR ASSOCIATION:

DID THE OFFICIAL JOIN YOUR ASSOCIATION AS A TRANSFER OFFICIAL OR AS A NEW TRAINEE ?:

IF THIS OFFICIAL JOINED YOUR ASSOCIATION AS A TRANSFER,  
WHICH ASSOCIATION DID HE TRANSFER FROM ?

WHAT YEAR WAS THIS OFFICIAL LAST ACTIVE IN YOUR ASSOCIATION:

GIVE APPROXIMATE TOTAL NUMBER  
OF GAMES WORKED AT EACH LEVEL  
WHILE WITH YOUR ASSOCIATION

RECREATION / YOUTH \_\_\_\_\_

H.S. FRESHMAN \_\_\_\_\_

COLLEGE \_\_\_\_\_

H.S. FRESHMAN \_\_\_\_\_

H.S. VARSITY \_\_\_\_\_

SEMI-PRO \_\_\_\_\_

INDICATE THE NUMBER OF YEARS THE OFFICIAL WORKED AT EACH POSITION FOR A MAJORITY OF THEIR VARSITY ASSIGNMENTS

REFEREE \_\_\_\_\_

UMPIRE \_\_\_\_\_

LINESMAN \_\_\_\_\_

LINE JUDGE \_\_\_\_\_

BACK JUDGE \_\_\_\_\_

FIELD/SIDE JUDGE \_\_\_\_\_

PLEASE DESCRIBE THE SCOPE OF THE TRAINING PROGRAM THIS OFFICIAL PARTICIPATED IN WHILE WITH YOUR ASSOCIATION (BOTH INITIAL TRAINING FOR NEW OFFICIALS AND ANY ADDITIONAL CONTINUING TRAINING)

PLEASE PROVIDE YOUR ASSESSMENT OF THIS OFFICIAL. WE ARE LOOKING FOR ANY INFORMATION YOU WOULD LIKE TO PROVIDE, INCLUDING RULES KNOWLEDGE, CAPABILITIES ON THE FIELD, ABILITY TO FOLLOW ASSOCIATION MECHANICS, AND HOW THEY WORK WITH OTHER OFFICIALS

*(THIS INFORMATION WILL NOT BE SHARED WITH THE OFFICIAL AND WILL ONLY BE USED TO DETERMINE THEIR PLACEMENT WITHIN OUR ASSOCIATION AND THE POSSIBILITY OF ASSIGNMENT TO VARSITY GAMES.)*

ADDITIONAL COMMENTS:

THANK YOU FOR TAKING TIME TO COMPLETE THIS TRANSFER REFERRAL INFORMATION SHEET ON BEHALF OF THE ABOVE TRANSFERRING OFFICIAL. RETURN SHEET TO:

**NORTHERN VIRGINIA FOOTBALL OFFICIALS ASSOCIATION**  
P.O. Box 7307  
Fairfax Station, Virginia 22039  
Phone: (703) 517-7090  
Email: [recruiting@nvfoa.com](mailto:recruiting@nvfoa.com)



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### **TRAINING INFORMATION FOR PROSPECTIVE TRAINEES AND/OR TRANSFERS**

- ◆ The Training Schedule for each year will be posted online at [www.nvfoa.com/join/training-schedule](http://www.nvfoa.com/join/training-schedule) when available.

### **REQUIREMENTS FOR ADMISSION TO THE TRAINING PROGRAM**

- ◆ Complete and return the enclosed NVFOA MEMBERSHIP APPLICATION, and check payable to "NVFOA" for \$65.00
- ◆ NVFOA Application Fee (\$75.00) covers membership fees and training materials.
- ◆ Conform to personal appearance requirements. Specific details of dress code and personal appearance requirements will be provided at the initial training session/orientation. Date and time to be determined.
- ◆ One of our initial meetings will be an "Orientation Session." It is designed to provide you with a detailed overview about football officiating in Northern Virginia, possibly address your questions in considerable detail and alleviate any fears you may have about embarking on a football officiating career. Additionally, you will be given the opportunity to meet [usually one – on – one] with an experienced regular member or Training Committee member to have dialogue about the NVFOA's expectations of you and what you should expect from the NVFOA.

### **GENERAL INFORMATION**

- ◆ Experienced officials transferring-in from another Association are required to attend a minimum of one (1) season of training to learn NVFOA mechanics and demonstrate their knowledge of National Federation rules and on-field officiating skills.
- ◆ New officials can expect to work regularly in Youth League, Freshman, and Junior Varsity scholastic games. New officials who have no previous experience will generally not be assigned to Varsity games during the first year of training.

### **EARNINGS**

- ◆ Game fees for Youth Leagues start at \$60 per official, per game, usually in 2 or 3 game sets. Scholastic game fees range from \$75 to \$110 depending on the level (Freshman – Junior Varsity – Varsity), and the number of officials (three or four for sub-varsity games and four, five, six or seven for varsity games). Electric Clock Operators (ECOs) are also paid positions.
- ◆ You will be provided a complete Fee Schedule before the season begins.
- ◆ The Association deducts 11% from every official's game fees to defray Association operating expenses.

## OTHER INFORMATION

- ◆ If you have any questions about joining NVFOA, please contact one of our recruiting coordinators at [recruiting@nvfoa.com](mailto:recruiting@nvfoa.com).
- ◆ Questions about the Association or other matters should be directed to the Training Committee Chairman, Hutch Taylor at (703) 517-7090 or [hutchtaylor1216@gmail.com](mailto:hutchtaylor1216@gmail.com).

***THANK YOU FOR YOUR INTEREST IN THE NVFOA!***

A proud member of the Virginia High School League, “Building Better Citizens”

**Over 70 Years of Football Officiating Service to Public and Private High Schools and Area Youth Clubs!**

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